

John A. Sutter Chapter #1841

Charter Doins Board Meeting Agenda, Meeting Date: 31MAR14

Call to Order: s/b at or about 6:30pm

Roll Call of Board Members:

P = Present, A = Absent, X = Excused absence
___ NGH Russell "Christ" Holder
___ VNGH Gary "Everready" Karl
___ GNR Bob Farrell
___ GDR Dean Hupp
___ Hangman Kevin "Stinky" Jenkins
___ Damn Fool Doorkeeper Paul "Sparks" Laue
___ Board Member at Large Fred "Mr Magoo" Willcox
___ Board Member at Large David "Dirty Dave" Barnett
___ Board Member at Large Kieth "Hardshell" Kinne
___ Graybeard Gary "Everready" Karl
___ Graybeard Mike "Gunshot" Young
___ Clampatriarch Bob "Iron Horse" Stevenson

Charter Doins Committee Reports - Mike "Gunshot" Young:

REPORT "1" - Facilities

Chairman: Mike "Gunshot" Young?

Committee Member(s): Walter Hales? Bob Farrell _____? _____?

- _____: need 5 canopys (for... .)

REPORT "2" - Grounds

Chairman: Gary "Everready" Karl

Committee Member(s): Kevin Jenkins, Dean Hupp _____? _____?

- Dumpster from Ramona at Waste Management; GaryK
o _____: Pay by: _____
- PortaPot from Mark @ Yolo Pumping Service; GaryK
o _____: Pay by: _____
- Trash Cleanup
o _____ (who?) check w/I.D.E.S. Portuguese Hall about
borrowing 12 garbage cans *****GARY
o Paul Laue will be in charge of clean up *****PAUL

REPORT "3" - Signage - DONE

REPORT "4" - Entertainment - DONE

REPORT "5" - Libation

- o _____: \$ /keg; \$ TOTAL
- o _____: Sinage: Paul Laue will prepare and post signs in & on the
trailer w/hours of operation & "NO SELF SERVE" *****PAUL
- "Beer Trailer Overseer" - Keith Kinne *****KIETH

Charter Doins Committee Reports - Bob "Ironhorse" Stevenson:

REPORT "6" - Food/Cook - DONE

REPORT "7" - Plaque

- o _____ : Monument design submitted to carpentry shop *****KEVN
- o _____ : Monument ready for dedication *****KEVN

REPORT "8" - Initiation

- _____ : How many people are needed for "REGULATORS" ? *****KEVN
- 1) _____ : Bob's boards *****BOBF
- Work projects: *****KEVN
 - o _____ : Weeding
 - o _____ : Cleaning
 - o _____ : depending on site...
- Work details: *****KEVN
 - o _____ : latrine duty
 - o _____ : trash/garbage
 - o _____ : announcements
 - o _____ : dinner bell
 - o _____ : maintenance and removal of signs
 - o _____ : what else?
- Golden Notes and E Clampus Vitus Now and Then hand outs for PBC's
 - o _____ : well? *****KEVN
- _____ : HOCO Black Robes - Gary Karl will provide the robes *****GARY

- HOCO readers (assignments by the NGH): *****RUSL

REPORT "9" - Hawker

Chairman: Gary Karl

- o _____ : Walter Hale? *****GARY
- o _____ : _____ ?
- Fort Sutter books:
 - o _____ : how many more? _____ picked up by who? _____ when? _____

REPORT "10" - Raffle

- ITEMS for the raffle:
 - o _____ : ... *****DAVE
- (Promotional) donations from local businesses ...
 - o _____ : ... *****DAVE
- What BIG TICKET ITEM(S) for the raffle?
 - o _____ : ... *****DAVE

Charter Doins Committee Reports - Russell "Christ" Holder:

REPORT "11" - Location

- Alcohol Form *****DEAN

REPORT "12" - Sign-In

- Release of Liability forms: Dean Hupp says they will have all the forms
 - o Print for on-hand at sign-in table ()
 - flyer 2nd sheet (R.O.L... & Sign-In form) (send to PaulL)
 - GARY : By date: - jus bring'm *****GARY
- Pre-Pay package:
 - o STUFFING PARTY? *****DEAN
 - o _____ : T-Shirt (or voucher for XXX), see attachment A.5 *****RUSL
 - o _____ : Sheepskin & Traveling Card *****BOBF
 - o _____ : Frame for PEANUTBUTTER's Sheepskin *****BOBF
 - o _____ : Gibson House & Heidrick Museum flyers *****RUSL
 - o _____ : schedule of events *****RUSL
 - _____ : How many people are needed for Sign-in table attendants?
 - o _____ : Help from 1841:
 - 1) _____ : Check: ID, Person's Non-Gratus, travl card, release of liability (complete/legible), registration form (complete/legible)
 - 2) DeanH: review day-of forms, rcv payment, issue wrist bands
 - 3) GeneB: A-M packets, review legibility
 - 4) WalterHales: N-Z packets, review legibility
 - 5) FredW: PBC registration
 - 6) LonnieR: review legibility
 - 1) Iggy
 - 2) Dave Bond
 - 1) Toro (will serve for a couple hours...)
 - o 8 : Sign-in table attendants... so far...
 - _____ : Sign-In hours of operation:
 - o Prime Time: Thurs[...],Fri[...],Sat[...],Sun[...]
 - o Off Hours: Thurs[...],Fri[...],Sat[...],Sun[...]
 - _____ : Number of staff at sign-in tables
 - o prime time: [...]
 - o off hours: [...]
- Red-tag info: Health problems, Allergies, etc... of attendees...
 - o _____ : what all do we need to know? Where will we record it? How will be act on it?
- DONE : first aid kit (in kitchen stuff); *****GARY
- _____ : print Refusal of Care Against Medical Advice, put w/1st Aid Kit; see Attachment L *****RUSL
- _____ : MEDIC: Moose, Stix (911) - contact them *****DEAN
- DONE : Persons non-gratus list, see Attachment A.4 *****RUSL

Charter Doins Committee Reports - Russell "Christ" Holder:

REPORT "13" - Charter Doins T-Shirts / Hats

Chairman: Chairman: Bob Farrell

Committee Member(s): Holder, GaryK, Dean Hupp

- REVIEW EACH OF THE FOLLOWING & estimate date of completion or "DONE"...
- 12NOV13:Dean: Gary Karl will report at [15NOV13] meeting
- _____: (next)committee meeting...
- What t-shirt ideas are there? - ~~see attachment "K"~~
- **Dean Hupp:** We should have suggested Tee shirt designs for the December meeting and get a final approval at the Jan meeting.
- DONE : Who is our new T-shirt artist? Steve Richardson
- DONE : New artist contact info: 530-859-3967
- DONE : Does new artist do printing? yes
- DONE : Submit design ideas to artist:
- DONE : get what artist has prepared tee shirt design should be completed by the first week in Feb.
- **_____ : T-shirts: Large, XL, XX, XXX, 4X, 6X**
- DONE : 20JAN14: Display the T-Shirt design prepared by Steve Richardson
- DONE : 21JAN14: supply RFO ("Request for Offer") and print ready design graphic (in .jpg format) to the following printers, their cost is:
 - o \$ YES Steve Richardson
 - o \$ _____ Screenprinters Ink
 - o \$ _____ www.Vistaprint.com/T-Shirts
 - o \$ _____ Creative T's and Things
 - o \$ _____ 24 HR Shirt Printing
 - o \$ _____ Danoc
 - o \$ _____ ? printing (ask Gary Karl)
 - o ~~The contact info for the "check-on-price" list, see attachment A.2 of 140220boardmeeting~~
 - o ~~T-Shirt RFO ("Request for Offer") template, see attachment A.3 of 140220boardmeeting~~
- _____ : 01MAR14: count pre-pays... tic tic tic...
- _____ : 31MAR14: contract printer w/best price to do the job
- ~~NO~~ : ~~black "Charter" T-shirts for security; for all 1841 members...?~~
- DONE : pre-pay package container is what?
- HATS (cost will be \$7ea, ~~free hats for all volunteers~~)
 - o DONE : have been priced, considering who to go with.
 - o TEXT ONLY
 - o DONE : *** 20JAN14: MANUFACTURERS CONTACTED, LEAD TIME IS: _____ ***
 - ~~See, e.g., Danoc Manufacturing in Appendix A.2 of 140220boardmeeting~~
 - o how many for volunteers -0-
 - o **how many for sale?** _____
 - o DONE : ddmmmyy: hat order sent to manufacturer
 - o Stitch Jim Ferris of # 49 for hats
- PIN OF THE DAY (500 ea 1&1/2" pins ordered @ \$2.04 ea (from China))
 - o DONE : *** 20JAN14: MANUFACTURERS CONTACTED, LEAD TIME IS: _____ ***
 - o DONE : ddmmmyy: pin of the day design complete
 - o DONE : ddmmmyy: pin of the day design sent to manufacturer
 - o DONE : ddmmmyy: pin of the day received from manufacturer
 - o Emblematics in San Clemente for pins, w/screw on backs

Charter Doins Committee Reports - Russell "Christ" Holder, continued:

REPORT "14" - Security

Chairman: Chairman: Paul Laue

Committee Member(s): Kevin Jenkins, BobS, _____? _____?

- REVIEW EACH OF THE FOLLOWING & estimate date of completion or "DONE"...
- _____ : (next) committee meeting...
- NO _____ : ~~free hats, one for each security staff volunteer~~
- _____ : Security staff will be identifiable by what?, orange vests?
 - o _____ : Security staff identifying apparel *****PAUL
- ~~black "Charter" T-shirts for security staff~~
 - o ~~labeled "NOT REGULATOR"...~~
 - o ~~"CONTROLLER"~~
 - o ~~"HEAD HONCHO" / "HONCHO"~~
 - o ~~"DIRECTOR" / "DIRECTORATE"~~
 - o ~~"OVERLORD"~~
 - o ~~"GUARDIAN"~~
 - o ~~"PALADIN"~~
 - o ~~"VINDICATOR"~~
 - o ~~"SENTRY"~~
 - o ~~"WATCHDOG"~~
- DONE _____ : 4 handy-talkies for NGH & security team members...
 - o BobS has 2
 - o Dean has 2
- ~~NO _____ : golf cart for Paul?~~
- Security details
 - o 7-10 security personnel will be needed and they will be set up on a rotating schedule
 - o Trash Cleanup
 - Paul Laue is in charge of clean up *****PAUL
 - PBC's (only through HOCO; through Sunday morning by Security)
 - o Latrine Cleanup
 - Paul Laue will be in charge of clean up
 - PBC's we can ask PBC's if they will help with the clean up on Sunday morning
 - o Gate attendant and traffic control
 - o Parking areas and parking attendants/assistants
 - o Camping areas and camping attendants/assistants
 - o Beer truck monitors, 2 people
 - o Fire Guard (to guarantee community fire is out, cold)*****PAUL
- 10 _____ : people are needed for SECURITY? *****PAUL
 - o Help from 1841:
 - 1) Paul Laue
 - 2) Fred Willcox
 - 3) Leo Miagi
 - 4) ?
 - 5) Lud "Tele Tubby"
 - 6) Aaron Bowie
 - 7) ?
 - 8) ?
 - 9) ?
 - o _____ : Help from YB1? Contact for more help by date: _____
 - 1) ?
 - 2) ?
 - 3) ?
 - o _____ : Help from 49? Contact for more help by date: _____
 1. Matt? (will be at 49 hawkers booth)
 2. Toro? (ONLY at sign-in table)
 3. ?
 - o _____ : Help from LSD3? Contact for more help by date: _____
 1. Bluecrow?
 2. ?
 3. ?
 - o _____ 8 : Sign-in table attendants... so far...

Charter Doins Committee Reports - Russell "Christ" Holder:

REPORT "15" - Publication

- _____ : Policies notice... - HUH??? - WHAT'S THIS??? *****RUSL
- _____ : NOTICE: Friday - PBCs will be on setup crew *****WHO?

REPORT "16" - Closing Ceremony/Wrap-up

- - Rusl: call on GaryK
 - o _____ : Main bullets of presentation: *****GARY
 - one...
 - two...
 - ...
 - Rusl: call on MikeY
 - o 12NOV13/Mike: presentation of the charter will come from the sublime
 - o Gary how was this handled in Idaho & Oregon ? ? *****GARY

See all you all in a couple days...

I would entertain a motion to adjourn...

KF!